

JOB ANNOUNCEMENT

Emery Unified School District is accepting applications for the following:

Position Title: Head Athletic Coach
Boys Baseball Team

Description: The Head Athletic Coach reports to the Athletic Director. The Head Coach is responsible for initiating various aspects of the sports program, such as recruiting, scheduling opponents, training, and coaching team members; is required to abide by the rules and regulations established by the North Coast Section of the California Interscholastic Federation (NCS/CIF), the Bay Area Conference League (BACL) and the Emery Unified School District (EUSD); is an expert on the rules, strategies and techniques of the sport; must know about sports equipment, physical fitness and safety; must work closely with individuals and groups, developing ability by identifying needs, planning, and implementing suitable training programs; instruct athletes in the fundamental skills, strategy, and physical training necessary for them to realize a degree of individual and team success. The role demands good interpersonal skills, a strong interest in helping others to succeed, and a strong focus on student academic success.

Qualifications:

- Valid California Driver's License
- Must maintain a minimum automobile insurance of \$100,000/\$300,000 bodily injury and \$25,000 property damage
- Must maintain a valid CPR/First Aid certification
- Certification of a CIF approved Coaching Education Program
- Knowledge of overall operation of an athletic program
- Physical ability to lift, move and support, without assistance, up to 60 pounds on a continuous basis for short periods of time according to established procedures.
- Communication without the use of profanity or derogatory terms is essential.
- Fingerprint and Tuberculosis clearances as required by law.
- Possess negative TB test within the last 12 months

Work Year: See the attached Work Year and Stipend Information Sheet

Annual Salary: See the attached Work Year and Stipend Information Sheet

Beginning Date: See the attached Work Year and Stipend Information Sheet

Application Deadline: January 29, 2010 or Until Filled

To obtain application forms and to access EmeryUSD job opportunities,
visit our website at www.emeryusd.org

Contact Human Resources for additional information:

4727 San Pablo Avenue • Emeryville, CA 94608 • 510.601.4915
Phone: 510.601.4915 FAX: 510.601.4913 Email: hr@emeryusd.org

EMERY UNIFIED SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

Application Procedure:**To be considered, the candidate must complete and return:**

- A letter of application addressing specific competencies for the position
 - A resume with employment and educational background
 - One recent letter of reference
- Submit information to the EUSD Human Resources Office.

Major Responsibilities

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- Keeps accurate team roster and score books.
- Coordinate the ordering, inventory, repairing, and cleaning of sport specific equipment.
- Work with the Athletic Director to secure officials for all home games, league and non-league.
- Work with Athletic Director in making arrangements for transportation to away games.
- Implement all CIF, NCS, EUSD, California Education Code rules.
- Ensure the completion of yearly physical exams and release forms.
- Work with Athletic Director and EUSD faculty to confirm both residential and academic eligibility of each athlete.
- Monitor and supervise tutoring for student athletes.
- Monitor athlete academic and behavioral progress, and work with EUSD faculty to monitor eligibility for game day participation.
- Supervise and direct the activities of the Assistant Coaches.
- Adhere to standards of confidentiality in regard to students and staff.
- Ensure the safety and security of the team before, during, and after games.
- Keep abreast of current injury/health issues and practices (i.e. prevention, protection and rehabilitation).
- Assure that building and facilities regulations are understood and enforced.
- Communicate with the Athletic Director on progress, status, issues related to individuals and the team.
- Represent EUSD at all league meetings.
- Transport team to and from away games using District vans
- Take and submit attendance to Athletic Director for all practices and games
- Help generate additional funds for support of the program
- Assures that athletes are informed of the rules and regulations regarding participation in interscholastic sports
- Immediately inform ESS Administration regarding injuries, disciplinary matters, or other outstanding issues that arise during practice or games.
- Condition athletes appropriately for activities requiring endurance, strength, and agility
- Supervise and conduct practices and contests safely; supervising locker rooms and vehicles
- Teach sportsmanship, cooperation, work ethic and responsibility to one's team
- Clearly communicate with Athletic Director in advance of any equipment, facilities, and/or travel needs
- Model appropriate behavior and sportsmanship in and out of the athletic arena
- Communicate information regarding expectations, practices, competitions, and other events with parents and players in a timely manner
- Work with Athletic Director to develop non-league schedule and confirm league schedule
- Other related duties as assigned.

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Head Athletic Coach Work Year and Stipend Information

Position Title: Boys Varsity Head Baseball Coach

Work Year:

- 4 months per season, Part-time
- Spring: February – May 2010
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Salary:

- \$2500 stipend per season
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Beginning Date: February 1, 2010

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